

**Nordonia Hills Athletic Association  
Managers / Membership Handbook**



<http://NHAA.LeagueToolbox.com>

# NHAA Managers Handbook

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## Objectives & Philosophy

It is the vision of the Nordonia Hills Athletic Association (NHAA) to be recognized by its membership, players, managers, coaches and neighboring communities as being the premier youth athletic program in Northeast Ohio.

The NHAA Baseball/Softball Program is, first and foremost, an instructionally based sports program to be enjoyed by all players - regardless of skill, race, sex, creed or circumstance. Through involvement in NHAA Baseball/Softball, players will have the opportunity to:

- Develop fundamental baseball/softball skills
- Learn and experience the ideals of sportsmanship, honesty, integrity, loyalty and respect
- Socialize with their peers
- Develop leadership qualities
- Actively participate as a team member

The NHAA will also endeavor to meet the needs of more advanced players through volunteer-driven participation in sanctioned competitive-level programs and tournaments. These activities, while secondary to the programs with instructional/recreational focus, will be encouraged and nurtured by the NHAA, but will never be allowed to be exclusionary in nature or the primary focus of this organization. At all times, the NHAA, its members, managers, coaches and umpires will:

- Place the emotional well-being and physical development of our players before all other needs.
- Recruit, educate, support and retain the best managers/coaches and umpires possible.
- Assure that rules and processes maintain the philosophy and focus of the program.
- Ensure that all managers, coaches, commissioners, board members and support personnel be held accountable for delivering the level of program expected and desired.
- Explore and create new opportunities that will extend the impact of the program, and enhance the experience of our players.

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## General Information

### NHAA Leagues

The NHAA is comprised of the following baseball/softball programs for young men and women:

Girls	T-Ball	K & 1 <sup>st</sup> Grade
	Manager Pitch	2 <sup>nd</sup> & 3 <sup>rd</sup> Grades
	A League	4 <sup>th</sup> & 5 <sup>th</sup> Grades
	AA League	6 <sup>th</sup> , 7 <sup>th</sup> , & 8 <sup>th</sup> Grades
	AAA League	9 <sup>th</sup> – 12 <sup>th</sup> Grades

Boys	T-Ball	Kindergarten
	Babe Ruth	1 <sup>st</sup> Grade
	Roberto Clemente	2 <sup>nd</sup> Grade
	Willie Mays	3 <sup>rd</sup> & 4 <sup>th</sup> Grades
	Pee Wee Reese	5 <sup>th</sup> & 6 <sup>th</sup> Grade
	Sandy Koufax	7 <sup>th</sup> & 8 <sup>th</sup> Grades
	Colt	9 <sup>th</sup> & 10 <sup>th</sup> Grades
	Connie Mack	11 <sup>th</sup> & 12 <sup>th</sup> Grades

\*Travel Boys/Girls are based on age group for specified league.

### Communications

Do not call the trustees before 9am or after 10 pm.

If you have a problem or question contact your league trustee. Problems/issues related to league play should be documented as best as possible in an email to the league commissioner allowing at least 24 hour “cooling off” period to lapse. A list of current NHAA officers and trustees is listed on the NHAA website.

Please check for updates on upcoming events on the website.

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## Equipment

### NHAA Provided Equipment

Each Manager will be assigned sufficient and safe playing equipment for his/her team. Managers will be solely responsible for all equipment signed out to them.

Managers or their designee must pick up equipment on the date designated. At the time of pick-up, check all equipment against the sign-out sheet, sign your name and give your home phone number.

Call the Equipment Manager for any additional equipment or to replace any equipment that becomes broken or is otherwise rendered unsafe. Return any broken NHAA equipment to the Equipment Manager.

The NHAA will select the type and quality of baseball and softball to be used for practices and in league play. In no case may any baseball or softball other than that established for that age league be used in regular season or playoff games. Each Manager will be issued a sufficient supply of both practice and game balls for the coming season.

Managers must return all equipment at the completion of the season. If equipment is not returned by Sept. 1, the Manager may lose his/her seniority as a returning manager. Managers are responsible for any missing equipment. The Manager may request an extension if the equipment is required for tournament play.

Failure to return equipment by Oct. 1 will result in the Manager being billed \$300 by the NHAA. Failure to pay that bill by Dec. 1 will result in the Manager being summoned to Small Claims Court, paying all NHAA court costs, and being barred from managing in the NHAA in the future.

### Managers Responsibility

Managers must supply their own equipment to properly lay out a ball field, including measuring tape and hammer, and any shovels or rakes needed to prepare the field. The NHAA assumes no responsibility for the use of or condition of Manager or Assistant Coach-supplied equipment.

The home team must provide one (1) new game ball prior to the start of each game. The away team must provide a gently used ball as a backup.

### Equipment Condition for Play

Any equipment, whether supplied by the NHAA or by a player that exhibits any damage to the extent that it could be dangerous to use must be removed from play immediately.

## Responsibilities of Managers and Coaches

### Responsibilities of Managers

The responsibility of the Manager is to run his/her team in a manner that is consistent with the ideals of the NHAA, and that ensures all the players on the teams assigned to them, together with their parents, know and observe the rules and policies of the NHAA. The Manager is responsible for the conduct of all Assistant Coaches, players, parents, fans and any other individuals under his charge.

### Assistant Coaches

Each Manager may select one uniformed Assistant Coach for his/her team. Other assistants may be selected to help with games, practices, warming up players or scorekeeping. It is the responsibility of the Assistant Coach to assist the Manager to facilitate the smooth execution of the NHAA season. The Assistant Coach should also fill in for the Manager when not available for NHAA play or meetings.

### Parent Liaison

Managers may also appoint a parent liaison to assist the Manager with communications between the Manager and the team parents. This person(s) can coordinate parent involvement in maintaining our facilities, cleaning up after games, and staffing the concession stand (as needed). This also includes other activities such as the team's participation in special events, Team Picture Day, fundraisers, and any post-season team parties and/or trophies. All such person(s) appointed by the Manager are his/her responsibility.

### Required Manager Training

All Managers must receive training and certification from the NYSCA prior to the start of pre-season practices. Managers must also participate in any special training programs established by the NHAA. Managers must obtain an online certificate for the Heads Up Concussion Training available at:

<http://www.cdc.gov/headsup/youthsports/training/>

## Sportsmanship

**Unsportsmanlike conduct of any kind by Umpires, Managers, Assistant Coaches, players or spectators will not be tolerated.**

Umpires, Managers and Coaches will conduct themselves in a sportsmanlike manner at all times and should always be an example of good sportsmanship for his/her players and the spectators.

An umpire may, but is not required to, warn the offending team regarding any offensive or unsportsmanlike conduct (including, but not limited to, using foul or abusive language, throwing equipment or objects, threatening others, or excessive arguing, etc.) by any Manager, Assistant Coach, player or spectator. If after such warning is given, the offensive behavior continues, play will be suspended temporarily to provide the Manager an opportunity to correct the situation. If the offensive behavior is not immediately corrected, the umpire shall have complete authority to eject any party from the game, bench or spectator stands.

Any warning given by an umpire regarding unsportsmanlike conduct will be considered a team warning; that is, any subsequent unsportsmanlike conduct by any other person connected with that team shall bring an immediate ejection of the offending party.

If any Manager, Assistant Coach, player or spectator is ejected, the umpire must submit a complete report of the action taken, including all facts and factors involved, to the League Commissioner and the NHAA's Head Umpire within 24 hours of the incident. The League Commissioner will report this information directly to the Board of Trustees immediately.

Any delay in the game caused by any offensive or unsportsmanlike conduct of any Manager, Assistant Coach, player or spectator shall not affect the running time of the game. The game clock will continue as if no delay occurred.

There will be no choral chanting or other form of verbal harassment of one team by another, of one player by another and, of one parent to another. Cheering for your team may be done. No personal name calling of the opponent is permitted.

In any case, whether or not ejected, a party interfering with any umpire's control of the game is subject to probation or suspension by the NHAA Board of Trustees in accordance to the Disciplinary Policy herein.



## Code of Conduct

### Code of Conduct – Umpires, Managers & Coaches

Umpires, Managers and Assistant Coaches are required to represent and follow league rules and policies at all times. All Managers and Assistant Coaches must sign a "Code of Conduct" form as presented by the NHAA, and deliver a signed copy to their League Commissioner. Any complaints about the actions of a Umpire, Manager or Assistant Coach will be reviewed by the Board of Trustees and may result in a suspension.

### Conduct of Umpires, Managers, Coaches, Players and Spectators

Umpires, Managers and Assistant Coaches are absolutely not permitted to smoke or chew tobacco products on the playing field, in the coach's boxes or in the team bench area.

No Umpire, Manager or any member of his staff will appear at any game or practice under the influence of alcohol or illegal drugs.

Managers are solely and totally responsible for the conduct of their team, including all players, parents, siblings and spectators. The Manager shall discourage, and make every effort to prevent, harassment of opposing players and umpires by his/her players and spectators in accordance to the Sportsmanship policy herein.

Managers and Assistant Coaches or parents may not coach from behind the backstop or from the stands. Managers and Assistant Coaches must remain in the bench area or the coach's boxes.

Spectators must stay off the playing field and must not interfere with the progress of the game.

The use of profanity by players, Umpires, Managers or Assistant Coaches will not be tolerated, and can result in immediate ejection from a game.

A Manager has the right to discipline his/her players for unsportsmanlike conduct or use of profanity at any time. The Manager must notify both the League Commissioner and the Trustee in charge of the league of any disciplinary suspensions. In no case may a disciplinary suspension last more than one game. All such suspensions shall be reviewed by the Board of Trustees.

An umpire may immediately eject any player, Manager, Assistant Coach or spectator for violating any of the rules in this section, except for the smoking provision. In this case, the umpire is to give a bench warning for the first occurrence of smoking by a Manager or Assistant Coach. On a second occurrence by the Manager or any Assistant Coach in that game, the offender AND the Manager will be ejected from the game.

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Any adult (Manager, Assistant Coach or spectator) who is ejected from a game must leave the playing area and move to the parking lot before play resumes. Any player or child who is ejected may remain in the playing area as long as he/she is silent.

Any Manager, Assistant Coach or player who is ejected from a game is automatically suspended for the following game, including any make-ups or playoff games.

All ejections must be reported to the League Commissioner and to the Head Umpire that day by both Managers and by the game umpire. The League Commissioner then is to notify both the Trustee in charge of the league, and the Manager of the next team the offending team will play. If the reason for an ejection is of such a nature as to discredit or cause harm to the NHAA, the Board of Trustees may permanently suspend the individual from the Association.

Any Manager, Assistant Coach or player ejected from two games during a season must meet with the Board of Trustees, who may suspend the individual for the remainder of the season or otherwise as it so chooses.

If a Manager is ejected, he/she may designate a member of the coaching staff to act as manager for the balance of the game. If no other Assistant Coach is present, the umpire may designate a parent to act as manager.

Any actual physical attack or threat of physical attack on any official of the game (which includes Umpires, Trustees, Managers or Assistant Coaches) by anyone will result in automatic expulsion from the Association. A written report of such action must be submitted to the Board of Trustees within 24 hours of the incident by all parties involved and will be ruled on by the Board and the Head Umpire.

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## **Disciplinary Policy**

The NHAA Board of Trustees reserves the right to ensure the safety and reputation of the organization and the General Membership.

All reports of unsportsmanlike conduct, physical contact, or verbal harassment by umpires, Managers, Coaches, or from the General Membership will be evaluated and dealt with by the Board of Trustees.

### **Unsportsmanlike Conduct Policy**

Any Manager, Assistant Coach, player, or spectator ejected from a game for unsportsmanlike conduct will receive at least a one game suspension, which must be served for the next scheduled game. Any suspended player is required to serve their suspension on the bench during his/her team's next game. Any Manager or Assistant Coach suspended for any reason may not coach or attend any game held during the period he/she is suspended. Any suspended spectator may not attend any game during the period he/she is suspended.

Any Manager or Assistant Coach who fails to properly serve his/her suspension shall be suspended for the remainder of the current season and may be permanently suspended by the NHAA Board of Trustees.

The NHAA Board of Trustees reserves the right to suspend any Umpire, Player, Manager or Assistant Coach for more than one game. A second suspension (of any length) during a season will result in expulsion from the NHAA.

Any spectator suspended more than one time may be subject to criminal charges with the NHAA serving as complainant.

### **Physical Contact Policy**

Any Umpire, Manager, Assistant Coach or player who makes any offensive or threatening physical contact with the umpires, or another Manager, Assistant Coach, player or spectator shall be automatically ejected from the game and suspended for at least one game.

Any spectator or outside party not directly affiliated with the NHAA who make offensive or threatening physical contact or threatens such contact against any Umpire, Manager, Assistant Coach, player or other spectator shall be ejected from the game, and is subject to criminal charges with the NHAA serving as complainant.

Pending a review by the NHAA Board of Trustees, an individual ejected for physical contact or threatened physical contact may be suspended or banned from any further participation in NHAA programs for any period deemed appropriate.

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## Harassment Policy

All reports of verbal or physical harassment towards Umpires, Managers, Coaches, players or spectators will be evaluated by the Board of Trustees. Harassment can generally be defined as comment or conduct, directed toward an individual or group of individuals, which is insulting, intimidating, humiliating, malicious, degrading or offensive.

Types of behavior which constitute harassment include, but are not limited to:

- Written or verbal abuse or threats
- Display of visual material which is offensive or which one ought to know is offensive
- Unwelcome remarks, jokes, comments, innuendo or taunting about a person's looks, body, attire, age, race, religion, sex or sexual orientation
- Leering or other suggestive or obscene gestures
- Condescending, paternalistic or patronizing behavior which is intended to undermine self-esteem, diminish performance or adversely affect the environment
- Practical jokes which cause awkwardness or embarrassment endanger a person's safety or negatively affect performance

Any reported violations of the Harassment Policy will be subject to the following:

**First Offense:** After a meeting of the Board of Trustees, a written warning letter to the person(s) with details of the incident and possible repercussions and disciplinary actions. The person(s) may request a meeting with the Board of Trustees; however the involvement of the person(s) who raised the complaint is not required to attend.

**Second Offense:** After a meeting of the Board of Trustees, a second written warning letter to the person(s) with details of the incident will be issued. A meeting with the Board of Trustees will be required by those receiving the complaint letter. The person(s) who raised the complaint are also required. In the case of a minor, the parent is also required to attend. As a result of this meeting, the Board of Trustees may issue a 1 game suspension or implement other contact limiting requirements.

**Third Offense:** The person(s) are subject to immediate permanent suspension for the remaining season and must petition the Board of Trustees for reinstatement back into the NHAA.

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## Sexual Harassment Policy

NHAA is committed to maintaining a safe environment that is free from sexual harassment and sexual abuse, where all members can enjoy playing, coaching, and watching baseball/softball together comfortably. NHAA prohibits any form of sexual harassment or sexual abuse. For the purposes of this policy:

Sexual harassment consists of:

- Unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature.
- Written contact that contains sexually suggestive or obscene notes, drawings or letters.
- Verbal contact that includes sexually suggestive or obscene comments, jokes or comments about a member's body or sexual characteristics.
- Sexual blackmail constitutes sexual behavior to control another member's placement on a team or to a coaching position.

Sexual abuse consists of:

- Any sexual physical contact with a minor. Physical contact could include any intentional pats, squeezes, touches, and pinches, repeatedly brushing up against.

It shall be a violation of this policy for any player, coach, or other NHAA member to sexually harass, through conduct or communication of sexual nature, any player, coach, or other NHAA member. It shall be a violation of this policy for any player, coach, or other NHAA member to sexually abuse any player, coach, or other NHAA member.

In situations involving adults, any sexual advances or sexual conduct constitutes a violation of this policy and will be at the discretion of the person filing the complaint to pursue involvement of local law enforcement. The Board of Trustees reserves the right to immediately suspend or expel the person(s) from the NHAA.

In situations involving minors, ANY sexual advances or sexual conduct constitutes a violation of this policy. Any complaints of this nature will be immediately directed to local law enforcement.

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## Scheduling & Field Playability

### Rain outs

NHAA games are scheduled at a variety of fields within our community.

Unplayable field conditions for games scheduled for play at Sagamore Hills Park or Longwood Park in Macedonia are provided by the respective communities. This information will be communicated out via the NHAA website.

Unplayable field conditions for all other NHAA game locations are the responsibility of the playing team managers. Managers together should evaluate the field conditions and determine the playability.

Rainout games must be rescheduled with your trustee or scheduler within 48 hrs.

**If you cannot cancel the game online, please contact the umpire scheduler ASAP in the event a game is cancelled so that the umpires can be cancelled.**

### Scheduling

The NHAA Scheduling Director will schedule all practices and games for each league.

Any games that are rescheduled must be done through the League Commissioner and Umpire Scheduler.

Unless otherwise changed by the NHAA or the Scheduling Director, all games are to be played per the issued schedule. Except for school related activities or other NHAA-approved functions, there will be no rescheduling of games due to personal commitments, unavailability of players, holidays, etc.

Because of the length of the season and field availability, all effort should be made to play every game. If it has rained earlier in the day; Managers are asked to bring shovels and rakes, get to the field early and attempt to get the field into safe, playable condition.

Player safety must be the primary concern. Fields should not be used for practices or games if there is a chance someone could get hurt. Both Managers should confer and decide if the game can be played. In the case of all-day rain, if both Managers agree ahead of time that the field is not playable, they should cancel the game online as soon as possible.

Managers should advise their players and parents that unless the Manager contacts them, they should show up for games and practices regardless of the weather.

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Once a game starts, the head umpire for the game is responsible for deciding field playability, he/she, at their option, may call for a 30- minute rain delay. Managers should remind parents and players to stay during a delay as the team could forfeit if it does not have enough players to resume the game.

In the event that lightning is spotted in the vicinity of the field, the head umpire will call for a 30-minute weather delay. The running clock will start over each time lightning is seen.

## Umpire Information

Managers and Coaches have a responsibility to treat all umpires in a manner that shows the respect and patience that you would use with your own son or daughter. The NHAA makes every effort to use umpires that are playing or have played in the NHAA and are from our community. Most of the umpires are young, but have attended required classes and have passed an exam to be able to umpire. Your conduct with the umpires sets an example for your players, parents, spectators, and the NHAA as a whole. Every year we lose a number of umpires, mostly as a result of managers or coaches' verbal abuse. We need to keep the umpires in our system, and every year that they return, you reap the benefits of their experience.

After each game, Managers are required to sign the umpire's pay cards. Any comments, positive or negative, you would like to make should be written on the back of the card. Young umpires, in particular, need positive support from you and your team. The cards are reviewed for your important feedback. The umpires also are able to give feedback on you and your team. Remember, you are responsible for your coaches, players, and parents. If the need arises, that you would prefer to discuss an individual umpire in a confidential manner, please feel free to call the scheduler. Please sign the cards before you have your post game discussion with your team!

Any technical questions should be sent in writing addressed to:

Head Umpire  
C/O The NHAA  
P.O. Box 111  
Northfield, OH 44067

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## **Uniforms, Attire, Jewelry**

The following information is considered the official uniform for all play within the NHAA unless otherwise noted herein.

### **Managers & Coaches**

Managers and Assistant Coaches should wear their NHAA-supplied shirts for all games.

### **Shirts**

Each Manager will receive an assortment of jersey sizes, with the smallest jersey having the number 1, and the largest having the highest number. Pass out the jerseys in numerical order from the smallest player to the largest. Do not let players pick their favorite numbers or someone will get a jersey that doesn't fit. After all jerseys have been distributed, players of the same size may trade numbers at their discretion. Be sure to record all jersey numbers for the players, as you will need these for the season.

### **Hats/Visors**

The ball caps Managers will receive may also be of more than one size so be sure to check them before passing them out. Players in all leagues that receive ball caps are required to wear the caps during games.

### **Pants**

White, black, or gray baseball pants are a required part of the uniform for Babe Ruth, Roberto Clemente, Willie Mays, Pee Wee Reese and Sandy Koufax baseball leagues as well as the A, AA, and AAA softball leagues.

### **Shoes**

Players in all baseball leagues through Sandy Koufax and in all softball leagues may wear either sneakers or rubber-spiked baseball shoes. No football shoes of any type are permitted. Players in Colt and Connie Mack baseball leagues may wear metal-spiked baseball shoes.

### **Jewelry**

For safety reasons, no player (regardless of sex or age) may wear jewelry of any kind while participating on NHAA-sponsored games and practices. This includes watches, bracelets, necklaces, earrings (or any other type of pierced jewelry), non-athletic wristbands, rings or non-athletic headbands.



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## NHAA All-Star Games

NHAA All Star Games are played for all leagues except T-Ball and Babe Ruth Leagues.

NHAA's League All-Star Games are exhibition games. Managers are strongly urged to treat these games as such, and remember that the All-Star Games are intended to recognize and showcase the play of our program's outstanding players. The games are NOT intended to showcase any one player, team or Manager. No player is any better than any other player and no team is any better than another team — all should be treated equally and fairly.

The Board of Trustees, unless otherwise stated, will utilize the table below to establish the number of players from each team that will play in the league's All-Star Game and make-up the two (2), 12 player rosters. Alternates will be selected by the League Commissioner only in the event that player absences will leave a team with less than 12 total players.

As of the Saturday prior to the scheduled date of the NHAA All-Star Games, the Managers of the first and second place teams (regardless of division) will manage the All-Star teams with the remaining league Managers will serve as Assistant Coaches for the game. Likewise, the overall standings for the league on the same date will determine the number of players selected to the All-Star Game. Ties will be determined by head-to-head play followed by total runs scored.

All-Star Teams will be put together based on standings will all ODD standings teams (1<sup>st</sup>, 3<sup>rd</sup>, 5<sup>th</sup>, etc) being the HOME team and all EVEN standing teams (2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup>, etc) being the VISITOR team.

All game dates and schedules will be established by the Board of Trustees. Every effort will be made to play the games as scheduled, so all Managers are asked to come early and help prepare the fields as needed for their league's All-Star Game. If games must be rescheduled due to weather or field conditions, they will be rescheduled to the nearest date and time possible.

It is strongly recommended that Managers let your players vote to determine who represents your team in the All-Star Game. Do not influence their votes, and please keep the final votes as secret as possible.

All-Star players must be selected and their names given to the League Commissioner at least one week prior to the scheduled league All-Star Game. Please make sure to include the player's jersey number and all regular positions he plays for the team. This information will be invaluable to the All-Star team Manager as he/she creates a line-up.

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## NHAA All-Star Player Selection Guideline

<b>Number of Teams</b>	<b>Players Per Team</b>
4	6 Players from Each Team
5	5 Players from team in 1 <sup>st</sup> – 4 <sup>th</sup> place, 4 players from 5 <sup>th</sup> place team
6	4 Players from Each Team
7	4 Players from teams in 1 <sup>st</sup> – 3 <sup>rd</sup> place, 3 players from teams in 4 <sup>th</sup> – 7 <sup>th</sup> place
8	3 Players from Each Team
9	3 Players from teams in 1 <sup>st</sup> – 6 <sup>th</sup> place, 2 players from teams in 7 <sup>th</sup> – 9 <sup>th</sup> place
10	3 Players from teams in 1 <sup>st</sup> – 4 <sup>th</sup> place, 2 players from teams in 5 <sup>th</sup> – 10 <sup>th</sup> place
11	3 Players from teams in 1 <sup>st</sup> – 2 <sup>nd</sup> place, 2 players from teams in 3 <sup>rd</sup> – 11 <sup>th</sup> place
12	2 Players from Each Team

**Note:** The NHAA Board may decide at any time to change the All-Star selection process. The NHAA Board may also increase the number of All-Star games played for divisions with a high number of teams in order to increase the player participation.

## NHAA Playoff Tournaments

NHAA playoff tournament are played in all leagues except T-Ball, Babe Ruth, Roberto Clemente or Manager-Pitch Softball Leagues.

### Seedings & Games

1. All teams, in leagues with playoffs, will be seeded in the Playoff Tournament.
2. The playoff format will be a seeded, single elimination tournament. Sample playoff brackets can be found on the NHAA website.
3. All prevailing General League-Specific rules will apply in all games, without exception.
4. The highest seeded team in any game is the HOME team.
5. Tiebreakers to determine Playoff Tournament seeding:
  - a) Head-to-head record
  - b) In case of a 3-way tie, run differential will eliminate one team and then head to head will determine the higher seed.

### **NOTE 1:**

This tiebreaker system is to be used for Playoff Tournament seedings only, and is not intended to distinguish standings. Any teams involved in such a tiebreaker will remain tied for their respective positions, and will be awarded as such.

The NHAA Board of Trustees may modify the playoff formats, schedules and leagues, which will have Playoff Tournaments, pending unforeseen conditions.

## Player Ratings

A Player Rating form is included in this book. You must fill it out and return it to your League Commissioner or the Trustee in charge of your league by All-Star Weekend.

A player rated 5 player is one of the best on the team, while a player rated 1 is the weakest.

Players should only be compared to others in their age group on all the teams in the league and not to the whole league (i.e. 12 year old compared with other 12 year olds and an 11 year old compared to other 11 year olds).

Any Manager who has not turned in their ratings by the last week of the season can be prevented from playing their games until the ratings are turned in.

Remember, the integrity of the league depends on these ratings being fair and consistent.

Important! The ratings are private. Please do not tell your players, your own children or other adults. We do not want anyone's feelings to be hurt.

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## NHAA Player RATINGS SHEET: BASEBALL & SOFTBALL

Name	Grade	Bat	Field	Throw	Pitch	Rating

Rate players in comparison to other players in the league of the same age, with 5 being the highest and 1 being the lowest

League \_\_\_\_\_ Name of Team \_\_\_\_\_

Manager's Name \_\_\_\_\_

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## **NHAA Blood Rule**

If for any reason a player is bleeding in any fashion or for any reason the following policy shall apply:

- The player's parent/guardian must be brought from the stands to tend to their child, and administer first aid as appropriate to stop or control the bleeding.
- Managers, Assistant Coaches and umpires should take precautions by wearing medical grade latex gloves if they are needed to administer treatment. In no case shall any other player be permitted to administer to a bleeding player.
- The player cannot return to the game until all bleeding is stopped, appropriate first aid has been administered, any dressing is secured, and any bloody clothing is removed and replaced. If the above cannot be accomplished in reasonable time so as not to unnecessarily delay the game, the player must be removed from the game (see General Rule 7).

## **Reporting Injuries & NHAA Insurance**

It is the responsibility of the Manager to obtain the proper insurance forms from the League Commissioner or other designated official and see that the forms are properly prepared and forwarded to the appropriate offices for payment under the NHAA insurance policy.

NHAA carries only a supplemental medical insurance policy. If a Player on your team is injured, please do the following:

- Have the parents fill out an NHAA insurance form and sign it.
- Complete the Manager's portion of the form.
- Parents must file a claim immediately with their primary insurance carrier.
- Return the form to Jeff Sindelar, Farmer's Insurance, 157 W. Aurora Rd., Northfield, OH 44067.
- File the NHAA insurance form with your league's designated NHAA Trustee promptly. Do not wait until the player's insurance carrier has paid or been notified.
- If you have any questions, contact Jeff Sindelar at 330-467-6068.